Ivy Tech Community College of Indiana
Hearing Disability Documentation Guidelines

The student named below has applied for services from Disability Support Services (DSS) at Ivy Tech Community College. In order to determine eligibility and to provide services, we require documentation of the student's hearing disability.

Under the Americans with Disabilities Act (ADA) of 1990, ADA Amendments Act, and Section 504 of the Rehabilitation Act of 1973, individuals with disabilities are protected from discrimination and may be entitled to reasonable accommodations. To establish that an individual is covered under the law, documentation must indicate that a specific disability exists and that the identified disability significantly limits one or more major life activities. **A diagnosis of a disorder in and of itself does not automatically qualify an individual for accommodations.** The documentation must also support the request for accommodations and academic adjustments. **Documentation should be no more than one year old.**

I authorize the release of my information to Disability Support Services at Ivy Tech Community College. I give approval for DSS representatives to talk/correspond with the evaluator that prepared my documentation about my educational needs:

Student’s Signature  
________________________________________________

Student’s Printed Name  
_________________________________________________

**Responses to the guideline questions should be typed on letterhead. Please do not submit handwritten documentation.** The documentation should include the following information: today’s date, evaluator’s printed name, evaluator’s signature, evaluator’s license/certification, evaluator’s address, evaluator’s fax, and evaluator’s telephone.

Please respond to each of the following:

1.) What is the degree of the hearing loss (mild, moderate, severe, profound)? Please include a copy of the most recent audiogram. Also, when was the diagnosis first made, and when was your last contact with the student? Are hearing aids recommended?

2.) Is the hearing loss expected to remain stable or is it expected to decline? If it is expected to decline, describe the expected progression of the hearing loss.

3.) Describe how this hearing disability may affect this student both academically and/or physically (functional limitations).

4.) What means of communication has this student used in the past? Also, describe the student’s proficiency in the use of his/her communication skills.
5.) What recommendations do you have regarding accommodations and/or auxiliary aids, i.e. note taker, sign language interpreting, etc. in an academic setting? Also, state your rationale for the accommodations and/or auxiliary aids you have recommended.

6.) Are there other associated disabilities? Please describe.

Please contact your local campus for more information on where to send or fax documentation.