Setting Up Your Ivy Tech Username and Password

Before you can log in to MyIvy or IvyLearn, you will need to set up your Ivy Tech username and password. You will complete this process in MyIvy and then use the same username and password to log in to IvyLearn or to log on to the computers on campus.

1. **Start at MyIvy:** myivy.ivytech.edu

2. Click on the green “First Time Users” Button.
3. You must AGREE to Ivy Tech’s Acceptable Use Policy.
4. Enter your name, Student C#*, birthdate, and zip code and click on “Next.” You must enter the information exactly as it appears on your admissions application.

* If you are a student and do not know your C#, contact your teacher. If you are a teacher and do not have C#s for your students, contact the Secondary Initiatives Coordinator at the Bloomington Campus.
5. Your new Campus Connect username will be displayed. 
   Be sure to write this down.

6. Follow the specific criteria to create your password.

   Your Campus Connect username is XXXXXXXXX.

   Choose a password that is difficult to guess and is:
   - A minimum length of eight (8) characters
   - Contains multiple letters with mixed case and numbers
   - At least one of the following special characters: + - _ ! ? . % { }
   - Do not use spaces or: @ $ & ( ) , < > ; / \ = #

   Click here for a random password that meets these requirements.

   Please enter your password: 
   Please reenter your password: 
7. Enter answers for at least 3 security questions and click on “Next.”

Set the answers to your security questions. These answers will be used if you ever need to retrieve your password.

You may answer all 6 questions. You will only need to answer 3 correctly to retrieve your password.

What is your mother’s maiden name?
In what city were you born?
What is your favorite color?
What is your favorite band/musical group?
What was the name of your first pet?
What are the last four digits of your driver’s license number or state identification card?

Next

8. The process is now complete! You will be able to log on to MyIvy immediately. There may be a delay before you can log on to IvyLearn.