FINDING VIDEOS

You can easily find videos by browsing or searching.

BROWSE through the available subjects:

1. Select a subject from the left-hand navigation area to access a detailed list of topics.
2. Click on a topic to access a list of all videos in that topic.
3. Click on any title to view that video, or click on "View segments in this video" to see a list of its segments.

QUICK TIP

Many of the topic menus include subtopics. To access the subtopics, click on the "+" icon next to any subjects that display it to expand the view.

SEARCH the titles in your collection:

1. Type a keyword, phrase, or program name in the search box at the top of the screen.
2. Use the drop-down menu to select “Search by Segments” to search all of the available meta-data for segments or “Search by Titles” to search all of the available meta-data for full titles.
3. Click on the red arrow icon next to the “Search by” drop-down, or press the “Enter” key on your keyboard to execute the search.
4. Click on any title to view that video, or click on “View segments in this video” to see a list of its segments.

QUICK TIP

Refine your search by using the drop-down menus in the “Advanced Search” screen. Access the “Advanced Search” link at the top right of the search bar.

CUSTOMIZE!

Change your default settings in the “My Preferences” tab. By default, all browse results are displayed as full titles and sorted alphabetically. All search results are displayed by individual segment and sorted by relevance.
VIEWING VIDEOS

There are several ways to view videos from the browse or search results page.

**When TITLES are displayed on the browse or search results page:**

1. Click on the “Play Video” icon to view the complete video.

   ![The Execution Plan]

   From Series: The Business o...

2. Or click on the “View Segments” icon to display available segments. Click on a segment from the list to access that specific segment directly.

**When SEGMENTS are displayed on the search or browse results page:**

1. Click on the “Play Video” icon to view the segment.

**From the view video page:**

1. Click on the “Segments” tab to display available segments from the selected video. Click on a segment, and playback of that segment will begin automatically.

2. Click on the “Full Title” tab. Click on the program title. Playback will begin automatically from the beginning of the video.

**Many videos support closed-captioning.**

To view a video with closed-captioning:

1. If a closed-captioning icon appears below the video player, once the video is playing, click on the closed-captioning icon to display the caption text.

2. To turn the captions on and off, click on the closed-captioning icon again.

**CUSTOMIZE!**

Configure captions on or off by default using the My Preferences page.

**It’s easy to control your video playback experience.**

1. To change the video format or bitrate, use the drop-down menus below the video player. Select either Flash or Windows Media, and then select from the available bitrates. Click on the red arrow icon to activate the new settings.

2. To adjust the volume, mute the audio, or pause the video, use the embedded video functions.

3. To view a video in full-screen mode, click on the red arrow icon below the video window (for Windows Media) or the white embedded arrow icon (for Flash video). To close full-screen mode, press the “Esc” button on your keyboard.

**QUICK TIP**

For best results, use the high-resolution Flash video option when viewing in full-screen mode.

**FYI**

Not all of the videos include closed-captioning. If the CC icon is not displayed, there is no closed-captioning available.