LexisNexis Academic

“LexisNexis® Academic is an outstanding service for researching news, business, and legal topics. It contains more than 6,000 sources from all over the world, drawn from print, broadcast, and online media. The deep backfile lets you find contemporary accounts of events that took place decades ago. Topical indexing and powerful search features help you find exactly the information you need. LexisNexis® legal materials and Shepard’s® Citations are recognized as the standard for legal research and are required topics in law schools throughout the U.S.

“LexisNexis Academic should not be your only source when you are doing research in science or medicine, or when you need to find peer-reviewed journal articles other than from law reviews. Some of these types of materials are included in LexisNexis Academic, but they are not the main strengths of the service, which include: News, current events, and commentary, Business, and Legal research.” --cited from database Help file, “How do I know when to use LexisNexis Academic?”

This guide assumes a basic level of computer experience. If you are a beginner with the Internet and online databases, don’t hesitate to ask a library staff member for assistance.

Getting on Target

1. Open Netscape, Firefox or Microsoft Explorer (any web browser).
2. On campus in the library, the Ivy Tech East Central Region Virtual Library page should appear. If not, press “HOME” in the browser, or log into Campus Connect and look for the Library tab.

Choosing LexisNexis

3. Look in the Search & Find section and click Articles. In the listing of top Article collections, select LexisNexis Academic. [Or use the A-Z List.]

Beginning Your Search

4. The opening screen offers the Easy Search form for a General Search.

Use the Easy Search™ form if you just need a quick answer to a simple query or you’re not familiar with advanced searching methods or you’re not sure which sources to use. Enter any terms or phrases, with or without connectors, and Easy Search will determine the best searching method (terms and connectors or natural language) based on what you entered.
Use the **Power Search form** when you need broad flexibility not available on other search forms. You may browse and select specific sources which might not be available on other forms, search sections within a document, find terms and companies within the LexisNexis® SmartIndexing Technology™ feature (Index Terms), choose between natural language and terms and connectors searching, etc. It is also helpful when you have a general query, are searching in an unfamiliar area, or are searching across multiple content types.

Use **content-specific search forms** (one of the sub-tabs or the searches listed on the right on those sub-tabs) if you have a specific topic or category of searching in mind, such as News or Law Reviews.

Use the **News Search** form to run precise news searches. The News Search form provides drop-down menus that allow you to customize your news sources.
After conducting a search with any of the search forms mentioned above, you will be presented with a Search Results page, which provides general information about the documents such as title of article, source, date, and length (also number of documents found and how many of each type, and how many displayed on each page; as well as groupings by Subject, Industry, and more).

- Click the link associated with any document you wish to view (title in blue).
- Click Results at any time to return to your search results.
- Use the Narrow Search box or Next Steps: Edit Search (top right) to change your search or conduct a new search using the same search form.

Results may be viewed in List View (as at right), Expanded or KWIC Views (which show context to help you judge usefulness), or several customizable Full Document Views.
6. All Lexis-Nexis documents are full-text articles. They can be viewed from the result list by clicking the title link, or using the Full Document View. The following is the full document view of one article, with search terms appearing in red. At the bottom of article screens, you will find a tool to help you Find Documents with Similar Topics (as shown below).
### Printing/Emailing Results

7. **Printing or Emailing Search Results**
   - Try the **Print**, **Email** and **Download** icons at the top right of the screen.
   - Using the Print icon within the database will allow the article to print without cutting words off of the page.
   - Using the Email or Download option will save paper!

### How to Cite

LexisNexis does not currently offer help for citing sources. (The fourth icon above will export bibliographic information, but only to one software program that is not common on this campus.) NoodleTools/NoodleBib and our regional citation handbook will provide help for citing sources you find in LexisNexis Academic.

### Off-Campus Access

You can access the library through the web portal Campus Connect with one login for all college services – look for the Library tab.

*Any questions or concerns regarding off campus use can be directed to library staff.*

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#### Help Screen, with "How do I ...?" example:

![Help Screen](http://www.lexisnexis.com.muncie.libproxy.ivytech.edu/allstate.libproxy.ivytech.edu/help/global/globalhelp)

**How do I know where to start with LexisNexis® Academic?**

The following provides answers to some questions you may encounter when using the LexisNexis® Academic product:

- **How do I know when to use LexisNexis® Academic?**
- **How do I choose between Easy Search™, Power Search, and content-specific search forms?**
- **How do I choose between Terms and Connectors vs. Natural Language searching?**
- **How do I know what content I'm searching?**
- **How do I learn about advanced search features?**

**How do I know when to use LexisNexis® Academic?**

LexisNexis® Academic is an outstanding service for researching news, business, and legal topics. It contains more than 6,000 sources from all over the world, drawn from print, broadcast, and online media. The deep backfile lets you find contemporary accounts of events that took place decades ago. Topical indexing and powerful search features help you find exactly the information you need. LexisNexis® legal materials and Shepard’s® Citations are recognized as the standard for legal research and are required topics in law schools throughout the U.S. LexisNexis® Academic should not be your only source when you are doing research in science or medicine, or when you need to find peer-reviewed journal articles other than from law reviews. Some of these types of materials are included in LexisNexis Academic, but they are not the main strengths of the service, which includes:

**News, current events, and commentary**

- Newspapers and new magazines, including major publications from the U.S. and around the world and local publications from all 50 states
- TV and radio broadcast transcripts
- Wire services
- Blogs and web-based publications
- Subject indexing to take you right to editorials, critical reviews, science, business, sports and other news categories

**Business**

- Business news and analysis publications
- Industry and market news for sectors ranging from petroleum extraction to education
- Company information, including SEC filings and company profiles
- Country profiles and business conditions