Wireless Printing Instructions

Wireless printing is now available through print.ivytech.edu

1. Login to the student or staff wireless network from your laptop.
2. Open your browser and go to print.ivytech.edu and login with your Campus Connect username and password.

3. Search for the correct Printer in the lower right hand corner. The printer name is at the bottom of this sheet. This search may take a minute since it searching a statewide database. Once the search is compete, select the printer.

4. Upload your document(s) to the Print Center. You may upload Word files, pdf documents, etc. The system will not accept Apple "pages" files. You will need to convert those to a Word or RTF format before printing.

5. After your files have been uploaded, select the file(s) you want to print by checking the box(es) in the left hand column. NOTE: All print jobs will print double-sided and in Black and White. Do not attempt to adjust these settings.

Click “Confirm” to accept the charges and release your print job. The document should begin printing within one minute at the printer that was selected. This Printer is: AVVP-C239-x7845-BW